

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
December 7, 2009
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF NOVEMBER 23, 2009

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. REORGANIZATION OF THE BOARD

- A. *Election of Temporary President*
- B. *Nomination and Election of Officers*

The Temporary President will accept nominations for President, Vice-President and Treasurer, respectively. Officers will serve for one year with the exception of the Treasurer whose term of office expires on June 30, 2010. Board members will cast their ballots for the respective officers.

- C. *Bonding of Treasurer*

The Administration recommends approval of the bonding of the District's treasurer at \$50,000. The School Code requires that each district's treasurer be bonded. Because the treasurer for the Southern Lehigh School District does not actually handle cash or negotiable instruments of the district, the amount of the bond traditionally has been low.

- D. *Facsimile Plates*

The Administration recommends authorization to use facsimile signature plates of the President, Treasurer, and Secretary when signing school district checks. This request is necessary each year when officers of the Board change.

- E. *Depository Resolutions*

The Administration recommends authorization for the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the district's depositories.

V. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High SchoolMr. John Zuk
 Middle School.....Dr. Edward Donahue
 Intermediate SchoolMrs. Mary Farris
 Elementary Schools.....Mr. Samuel Hafner

B. *Curriculum Updates*

1. The Administration recommends the approval of the *Piano I* curriculum grades 9-12. (VI, B-1)
2. The Administration recommends the approval of the *Theatre I* curriculum grades 9-12. (VI, B-2)
3. The Administration recommends approval of the *Electronic Music* curriculum grades 9-12. (VI, B-3)

C. *Completion of School Year*

The Administration recommends approval of the request for High School student #105570 to complete the 2009-2010 school year in accordance with provision of Policy #202.

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of December 7, 2009. (VII, A)

VIII. SUPPORT SERVICES

IX. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2009-2010 school year: (IX, A-1)

Danielle Hantz,** Elementary, Special Education

Lindsey Rice, Elementary

Megan Heffelfinger, IU Guest Teacher

**Pending receipt of required documentation.

2. *Student Teachers*

*The Administration recommends approval of the following student teacher placements (*pending completion of required documentation*): (IX, A-2)

Brittany Lynn Powers, Special Education, Lehigh University, with *Brooke Ruch*, Southern Lehigh Intermediate School from January 18, 2010 to March 5, 2010.

Alyssa Ashner, Spanish, DeSales University, with *Patricia Combs*, Southern Lehigh High School from March 1, 2010 to June 4, 2010.

Codie Bender, Social Studies, Muhlenberg College, with *Troy Ruch*, Southern Lehigh High School from March 22, 2010 to May 12, 2010.

Jessica Haney, English, Kutztown University, with *Amy Bausher*, Southern Lehigh School from March 15, 2010 to May 6, 2010.

Deborah Kolota, Spanish, DeSales University, with *Jennifer Jaen*, Southern Lehigh High School from March 1, 2010 to June 4, 2010.

Alison Schwartz, Social Studies, Lehigh University, with *Katie Quartuch*, Southern Lehigh High School from January 18, 2010 to April 30, 2010.

3. *Childrearing Leave*

*The Administration requests approval of childrearing leave of Melissa Greenawald, beginning November 26, 2009 through January 27, 2010.

B. *Noncertificated Staff*

1. *Substitutes*

*The Administration recommends approval of the following substitute support staff for the 2009-2010 school year: (IX, B-1)

P. David Rochelle, Substitute Custodian, at an hourly rate of \$12.63**

Arthur Sirianni, Substitute Custodian, at an hourly rate of \$12.63.

Danielle Hantz, ** Substitute Instructional Assistant, at an hourly rate of \$15.31.

Mary Lou McKee, Substitute Supplemental Registered Nurse, at an hourly rate of \$16.19.

** *Pending receipt of required documentation.*

2. *FMLA Leave*

*The Administration recommends approval of FMLA Leave of the following staff:

Antonia Demonte, Cafeteria Worker, Liberty Bell Elementary School, from November 17, 2009 through November 20, 2009.

Beverly Piszal, Instructional Assistant, Liberty Bell Elementary School, from February 1, 2010 through February 11, 2010.

3. *Administrative Salary Increases*

The Superintendent recommends to the School Board the following salaries:

Leah Christman, Assistant Superintendent, an annual salary of \$120,018.60, effective July 1, 2009.

James Snell, Director of Business and Personnel Services, an annual salary of \$122,968.80, effective July 1, 2009.

William Kennedy, Human Resources Administrator, an annual salary of \$87,656.00, effective July 1, 2009.

C. *Extra-Compensatory Positions*

1. *2009-2010 Subject Area Leaders*

*The Administration recommends approval of the following Subject Area Leaders for the 2009-2010 school year:

Dale Beltzner,** K-5 Mathematics, at a stipend of \$1658 plus \$450

Maria Ramunni,** K-5 Social Studies, at a stipend of \$1658 plus \$450

** *Correction to stipend approved on November 23, 2009.*

Pamela Phillipe, K-5 Special Education+, at a stipend of \$1658 plus \$450

Brooke Ruch, K-5 Special Education+, at a stipend of \$1658 plus \$450

+*Shared position and stipend.*

Lynne Kelly, Guidance/School Psychologists, at a stipend of \$1658 plus \$50 per department member

2. *2009-2010 K-12 Department Coordinator*

*The Administration recommends approval of the appointment of the following K-12 Department Coordinator at a stipend of \$689:

Lynne Kelly Guidance/School Psychologists

3. *2009-2010 Extra-Curricular Advisors*

*The Administration recommends approval of the following Extra-Curricular Advisors for the 2009-2010 school year: (*This is now a shared position.*)

Leigh Kern** Newspaper \$1,240.43

Thomas Wilde Newspaper \$ 527.57

** *Previously approved for full stipend.*

X. REPORTS

A. Committee Reports

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

D. Strategic Plan Report..... Mrs. Christman

XI. OLD BUSINESS

A. *Second and Final Reading of Policy*

The Administration recommends a second and final reading of the following policies: (XI, A)

#121 Programs: *Field Trips*

#304 Administrative Employees: *Recruitment, Selection and Approval of Administrative Employees*

#805 Operations: *School Emergencies*

#717 Property: *Cell Phones*

XII. NEW BUSINESS

A. Appointment of Board Member to CLIU#21

The School Board needs to appoint a member to complete Mr. John Schubert's unexpired term on the CLIU Board. The two options for the length of term for the new person are addressed in the attached communication from Robert Keegan, Jr., Executive Director, CLIU. (XII, A)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT